



## How to Pay Application Fees

1. Congratulations! Your application has been assigned a 10-digit FCC File Number which means you can now pay your application fee. The FCC must receive your payment within 10 calendar days from the assignment of the File Number
2. In order to pay your application fee, **you must be registered in CORES**.
  - 2.1. If you are applying for a new license, you registered in CORES when you applied for your FRN and you may proceed directly to Section 4 (page 4).
  - 2.2. If you are already licensed and are applying for renewal or a change of call sign, the “legacy” version of CORES was retired on July 15, 2022, and you must register in the new version of CORES.
  - 2.3. The new version of CORES requires users to have a **Username and Password** before they can do the following:
    - Link your registered username to an existing FRN.
    - View & Pay Regulatory Fees, Application Fees, and Bills | View Red & Green light status.
    - Register and receive a new FRN (including Restricted Use FRN).
    - Reset/update your FRN password.
    - Apply for a 10-digit FCC Registration Number (FRN).
    - Search for public FRN information.
    - Update your username profile.
    - Use “License Manager” to renew your license, change their call sign systematically, apply for a Vanity call sign, etc., online: <https://wireless2.fcc.gov/UlsEntry/licManager/login.jsp>
3. **Register in CORES.** If you have an FRN but do not have a CORES username and password, you must register in the new CORES. Go to this website to register: <https://apps.fcc.gov/cores/userLogin.do> Then refer to the image below:

Username Login

Note: The Username is the email address associated with your FCC Username Account.

Username:

Password:

LOG IN

Need a Username?

REGISTER

Forgot/Reset your Username Password?

Check Username Availability

Search for public FRN information

SEARCH

Step 1 - Click on REGISTER.

Step 2 - Complete the form on the screen and submit it.

Step 3 - You will almost immediately receive an email from the FCC requesting you to verify your email address. An example of the email is shown below.

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

**This link will expire within 24 hours.** If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877-480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

Step 4 - After you have verified you email address, you can log into CORES for the purpose of associating your username with your FRN. Your username is your email address and the password is the one you created when you registered. Refer to the image below:

**Select one of the following:**

[Associate Username to FRN](#) Link your registered username to an existing FRN.

[Manage Existing FRNs | FRN Financial | Bills and Fees](#) View & Pay Regulatory Fees, Application Fees, and Bills | View Red & Green light status.

[Register New FRN](#) Register and receive a new FRN (including Restricted Use Frn).

[Reset FRN Password](#) Reset/update your FRN password.

[Search for FRN](#) Search for public FRN information.

[Update Username Profile](#) Update your username profile.

**WARNING**

From this point on, **DO NOT use your browsers back button to return to a previous page.**

- **Always use the “Go Back” link.**
- If you don’t use the “Go Back” link, you will have to log back into CORES.

Refer to the image at the bottom of the following page to see an example of the “Go Back” link.

**WARNING**

**Make sure your FRN is entered correctly.** If you don’t enter your FRN correctly, the incorrect FRN will be associated with your username. You will have to contact the CORES help desk to correct your mistake: (877) 480-3201, Option 1 (Mon - Fri, 8am - 6pm ET).

Step 5 – Click on “Associate Username to FRN “ shown in the image above. A new screen will appear as shown below.



Associate with this FRN	
FRN: *	<input type="text"/>
Comment: *	<p>Enter comments to justify your request to be associated with this FRN, e.g., "I am the CEO of Company X."</p> <input type="text"/>
<input type="button" value="CONTINUE"/> <input type="button" value="Go Back"/>	
The FCC Registration Number (FRN) is a 10-digit number.	
* indicates required field.	

### WARNING

**Make sure your FRN is entered correctly.** If you don't enter your FRN correctly, the incorrect FRN will be associated with your username. You will have to contact the CORES help desk to correct your mistake: (877) 480-3201, Option 1 (Mon - Fri, 8am - 6pm ET).

Step 6 – Enter the required information and click on “CONTINUE “.

**Note:** Your comment can be as simple as “I am the owner of this FRN”.

- You will receive an on-screen notice that that your username and FRN are associated.
- You can now pay your application fee.

**Note:** You may have to log out of CORES in order to allow the program to update everything before you can pay your application fee.

**Note:** If your attempt to associate your FRN with your username is not accepted you will receive an on-screen notification telling you it was not accepted. It may tell you why and what you have to do to correct the issue. Otherwise, call the CORES help desk at the number and option listed above.

#### 4. Pay your application fee.

Step 1 – Go to this website: <https://apps.fcc.gov/cores/userLogin.do> and refer to the image and explanation below.

**WARNING**

According to the FCC, the FCC licensing and payment websites were not designed for mobile use. Though it is possible to navigate the site and submit a payment using a mobile device, **it is not recommended.**

If you have any further questions or need additional information, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call the FCC Licensing Support

The screenshot shows three panels from the FCC user login interface. The first panel, titled "Username Login", contains a note: "Note: The Username is the email address associated with your FCC Username Account." Below the note are input fields for "Username:" and "Password:" with a "LOG IN" button. The second panel, titled "Need a Username?", features a "REGISTER" button, a link for "Forgot/Reset your Username Password?", and a link for "Check Username Availability". The third panel, titled "Search for public FRN information", has a "SEARCH" button.

Step 2 – Enter your CORES Username and Password and click on “LOGIN”. The following image will be displayed on your screen.

The screenshot shows a menu titled "Select one of the following:". The menu items are: "Associate Username to FRN" (Link your registered username to an existing FRN.), "Manage Existing FRNs | FRN Financial | Bills and Fees" (View & Pay Regulatory Fees, Application Fees, and Bills | View Red & Green light status.), "Register New FRN" (Register and receive a new FRN (including Restricted Use Frn).), "Reset FRN Password" (Reset/update your FRN password.), "Search for FRN" (Search for public FRN information.), and "Update Username Profile" (Update your username profile.). The "Manage Existing FRNs | FRN Financial | Bills and Fees" option is highlighted with a red border.

Step 3 – Click on “*Manage Existing FRNs | FRN Financial | Bills and Fees*” shown in the image above. The following image will be displayed:

When submitting a payment to the FCC, you are solely responsible for validating all financial data being entered, for ensuring that your payment instructions are not rejected by your financial institution and for ensuring that the funds have been transmitted to the FCC. To avoid incurring late payment penalties and interest, you should notify your financial institution when making ACH, credit card and wire payments, and continue monitoring your account to verify that payment to the FCC has been made by the payment deadline. The notifications you receive from the FCC after submitting your payment are to acknowledge that you have submitted a payment, and are not an acknowledgement that payment has been received by the FCC.

**Select one of the following:**

[Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).

[FRN Financial](#) Pay application fees and bills, and view financial status and payment history.

[Regulatory Fee Manager](#) View, edit, and file annual Regulatory Fees.

[ULS Pay Fees](#) View and pay ULS Application Fees (Batch Filer User Only).

[Go Back](#)

Step 4 – Click on “*FRN Financial*” shown in the image above and refer to the image below.

Manage FRNs

FRN Financial

Show 10 entries

Search:

FRN	FRN Name	Red Light Status	Action
0002732261	Robert Rose	Green Light	<a href="#">View/Make Payments</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

[Go Back](#)

Step 5 – Click on “*View/Make Payments*” shown in the image above and refer to the image below.

OPEN BILLS APPLICATION FEES **AWAITING PAYMENT COMPLETION** PAYMENT HISTORY

Matches 1 - 1 ( of 1 ).

FRN	Remittance ID	Total Amount	Created Date	Status
0002732261	4221224	\$35.00	07/18/2023	Not Paid <a href="#">Make Payment</a>

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Step 6 - Click on “*Make Payment*” shown in the image above and refer to the image below.

### Payment Summary

Remittance ID: 4221224							
Bill Number	Applicant FRN	Applicant Name	Call Sign	PTC	Amount	FCC Code 1	FCC Code 2
N/A	0002732261	Rose, Robert L		PRAM	\$35.00		0010623294
<b>Total Amount Due :</b>					<b>\$35.00</b>		

### Payment Method Selection

Select a Payer FRN: \*



**Pay with ACH from Bank Account**  
via US Treasury's Pay.Gov System

To pay via electronic debit from a checking or savings account, you must provide the Routing Number and Account Number.

[CONTINUE](#)



**Pay by Credit or Debit Card**  
via US Treasury's Pay.Gov System

Pay.gov accepts both credit and debit cards.\* We accept Visa, MasterCard, American Express, and Discover credit cards. Debit cards processed through Visa or MasterCard are also accepted; these have the Visa or MasterCard logo on the card. ATM-only cards and debit cards from other processors are not accepted.

[CONTINUE](#)

### Can't Pay Online?



**Pay By Wire Transfer**

- A wire transfer is a transaction that you initiate through your bank. It authorizes your bank to wire funds from your account to the U.S. Treasury, New York, NY (TREAS NYC).
- Click Continue to indicate that you will pay by Wire Transfer and view instructions specific to this payment.

[CONTINUE](#)

[Go Back](#)

Step 7 – Select the payers FRN. Typically, only one FRN will be listed. Select this FRN even if the payment is being made by someone else (e.g., Parents, grandparents, aunts/uncles, spouse, etc.).

Step 8 – Choose the desired method of payment and provide the required information.

- Paying by credit or debit card is the easiest and fastest.
- Electronic debit (ACH) from a checking or savings account is also fast.
- Wire transfers usually require a fee for this service.

5. If you need assistance with paying your application fee, contact the CORES help desk: (877) 480-3201, Option 1, Mon - Fri, 8am - 6pm ET.